

# STUDIO POLICIES



## Registration

There is a non-refundable \$20 registration fee or \$25 per (immediate) family due with your registration form.

## Tuition

Monthly tuition remains the same regardless of the number of weeks in the month or the number of absences. The studio is set on a 35+ class schedule. Tuition is payable monthly and in advance. Tuition is due the FIRST WEEK of each month. If the studio is closed or you are absent for class, tuition is still due on the first of each month. There is no extra charge for months with five lessons and there is not a reduction for any classes missed or holidays. Dancers may not sit out a month and then pick backup the next month. Payments may be placed in payment box located in the lobby or paid by mail (164 South 31<sup>st</sup> Street, Paducah, KY 42001). Please include dancer's name and day/time of class on all checks. Tuition is non-refundable. You are responsible for monthly tuition until you notify the studio of your intent to withdraw from a class. Charges will continue until we receive notification of a dropped class from a parent.

Notice: Tuition payments made past the 10<sup>th</sup> of the month are subject to a 20% late fee. No full or partial refunds are given should a student not remain in the class for any reason.

## Tuition Discounts

5% discount if full semester payment made before September 3<sup>rd</sup> & January 7<sup>th</sup>.

10% discount if full Annual payment made before September 3<sup>rd</sup>.

Family Discounts \$10/mo 2<sup>nd</sup> Child, ½ price 3<sup>rd</sup> child

## Dress Code for Dance Classes

The dress code for preschool, first and second year students are as follows:

- Black or Pink Leotard (may have chiffon skirt or tutu)
- Black Tap Shoes
- Pink Tights
- Pink Ballet Shoes
- Hair Pinned or Pulled Back (all students except hip hop classes)

Dancers may wear any color or style dancewear the first week of every month!

Notice: The black and pink attire does not apply to higher level classes; however; students must wear form-fitting dancewear for classes. No t-shirts or street clothes. Exception: Preteen and Hip Hop class.

## Snow or Inclement Weather

The studio will be closed when the Paducah City Schools are closed for bad weather or when Paducah City schools have sent students home for bad weather during the day.

## Costumes and Performances

A non-refundable costume deposit of \$40 (per costume) is due by November 1<sup>st</sup>. A non-refundable costume deposit of \$50 is due by November 1<sup>st</sup> for BRD Recreations Company costumes. Costume balances will be due first week in January. Full payment of costume balances is required before costumes are ordered. A recital fee TBA is due May 1<sup>st</sup>.